

Withdrawal and Refund Form

Inver Hills Community College, 2500 East 80th Street, Inver Grove Heights, Mn 55076
(PLEASE PRINT)



NAME _____
LAST FIRST MIDDLE FORMER NAME(S)

IHCC ID# _____ Email address _____

- No-obligation withdraw (Course does not appear on student record) Withdraw (Course will appear on student record with a grade of "W")
•Occurs within 5 business days from the start of semester. •Occurs after the first 5 business days of the start of semester.

1. It is recommended that you confer with your instructor and counselor as part of this process.
2. **Refunds will be made as specified in the class schedule. Please allow 2-3 weeks for refunds.**
3. A withdrawal may affect your academic standing and financial aid eligibility. Please consult the college catalog for the Satisfactory Academic Progress policy.

➤ This action is for *Fall* *Spring* *Summer* _____
YEAR

List each course you wish to drop/withdraw from and sign below:

	<u>COURSE AND SECTION NUMBER</u> <i>Example: ENG 1108-01</i>	<u>NUMBER OF CREDITS</u> <i>4cr</i>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

OFFICE USE ONLY		
____ %	<input type="checkbox"/> Cash	<input type="checkbox"/> Check <input type="checkbox"/> Credit Card
____ %	<input type="checkbox"/> Financial Aid	<input type="checkbox"/> Canceled Class
____ %		
____ %	Date Paid	____ / ____ / ____

STUDENT SIGNATURE _____ TODAY'S DATE _____ / _____ / _____