

INVER HILLS ACTIVITY/CLUB REGISTRATION FORM

Name of activity or club: _____

Advisor or Faculty/Staff contact person: _____

Office # _____ Extension _____

Name of student contact person: _____

Address of contact: _____

Phone number: _____ Email: _____

Objective of activity or club: _____

Please specify which option applies to your group: (Check One)

Campus Club

Small Community

Official Clubs on campus must:

- Meet a minimum of 2x per month
- Send meeting minutes to Director of Student Life
- Elect officers
- Have club constitution on file with Student Senate
within 45 days
- Sponsor at least two events or activities per year
open to campus
- (Faculty who advise official campus clubs are
paid a stipend of \$500 per year)

Small Community:

- Meet periodically
- May elect officers
- May take meeting minutes
- May create constitutions
- Must notify the Director of Student
Life of activities, meetings,
and list of participants
- Appoint a faculty or staff contact
person (volunteer)

Activities your group may sponsor: _____

How does the activity or club benefit its members? _____

Club members names, addresses, email addresses and phone numbers (please use back side if necessary) ****Must have at least six students to start a club****

Please contact Brent Glass (Director of Student Life – ext. 754) to submit form