

## Free Computer Workshops for Students for Spring Semester Semester

Day	Date	Room	Workshop Title	Time	Description
Tues	9-Feb	B109	MS PowerPoint	10:30-11:00/ 3:00-3:30	Creating a presentation using MS PowerPoint
Wed	10-Feb	Morning: B142 Afternoon: B114	MS Word	10:30-11:00/ 3:00-3:30	Formatting a paper saving to the user directory/access your user directory from off campus
Tues	16-Feb	B109	D2L	10:30-11:00/ 3:00-3:30	How to get the most use out of your D2L account
Wed	17-Feb	Morning: B142 Afternoon: B114	MS Excel	10:30-11:00/ 3:00-3:30	How to create formulas and graphs from a set of data
Tues	2-Mar	B109	MS Word	10:30-11:00/ 3:00-3:30	Formatting a paper saving to the user directory/access your user directory from off campus
Wed	3-Mar	Morning: B142 Afternoon: B114	MS PowerPoint	10:30-11:00/ 3:00-3:30	Creating a presentation using MS PowerPoint
Tues	16-Mar	B109	MS Excel	10:30-11:00/ 3:00-3:30	How to create formulas and graphs from a set of data
Wed	17-Mar	Morning: B142 Afternoon: B114	E-Mail	10:30-11:00/ 3:00-3:30	How to use the Features of your Campus E-mail Account
Tues	23-Mar	B109	MS Word	10:30-11:00/ 3:00-3:30	Formatting a paper saving to the user directory/access your user directory from off campus
Tues	24-Mar	B109	MS Excel	10:30-11:00/ 3:00-3:30	How to create formulas and graphs from a set of data
Wed	30-Mar	Morning: B142 Afternoon: B114	MS PowerPoint	10:30-11:00/ 3:00-3:30	Creating a presentation using MS PowerPoint
Tues	31-Mar	B109	MS Word	10:30-11:00/ 3:00-3:30	Formatting a paper saving to the user directory/access your user directory from off campus
Wed	6-Apr	Morning: B142 Afternoon: B114	D2L	10:30-11:00/ 3:00-3:30	How to get the most use out of your D2L account
Tues	7-Apr	B109	MS Excel	10:30-11:00/ 3:00-3:30	How to create formulas and graphs from a set of data
Wed	13-Apr	Morning: B142 Afternoon: B114	MS PowerPoint	10:30-11:00/ 3:00-3:30	Creating a presentation using MS PowerPoint
Tues	14-Apr	B109	MS Word	10:30-11:00/ 3:00-3:30	Formatting a paper saving to the user directory/access your user directory from off campus
Wed	20-Apr	Morning: B142 Afternoon: B114	E-Mail	10:30-11:00/ 3:00-3:30	How to use the Features of your Campus E-mail Account
Tues	21-Apr	B109	MS Excel	10:30-11:00/ 3:00-3:30	How to create formulas and graphs from a set of data

Wed	27-Apr	Morning: B142 Afternoon: B114	MS Word	10:30-11:00/ 3:00-3:30	Formatting a paper saving to the user directory/access your user directory from off campus
Tues	28-Apr	B109	MS PowerPoint	10:30-11:00/ 3:00-3:30	Creating a presentation using MS PowerPoint