



Safety Committee Meeting Minutes

October 17th, 2017 2:00 PM

College Center 265

Members Present:

Bryce Lindquist	Leslie Palmer
Sandy George	Lynne Weierke
Bernie Pawlenty	Paul DeMuth

Members Absent:

Andrew Leko	Terry Nelson
Greg Kirby	David Zelm (Student Representative)

- I. Call to Order –Meeting was called to order at 2:00 p.m.
- II. Old Business – No recent old business to report.
- III. Incident Reports:
 - a. Incident Reports & First Report of Injury
 - Auto damage, fall in parking lot (Not weather related.), fall on stairs, fall on uneven sidewalk resulting in fracture (Entrance sidewalk for CC building repaired.), seizure resulting in a fall, injury from item that fell from file cabinet, finger injury in pottery area, student cut finger.
 - Committee recommending that reports are filed with detailed information for review, investigation, and corrective action to be taken when possible.
- IV. Student Drug and Alcohol Related Incident Reports.
 - No reports on file, no arrests made.
 - Committee recommends a formal review of protocol and potential private data for future reporting on this agenda item.
- V. Campus Crime Report (Deputy Leko)
 - Deputy Leko not able to attend this meeting.
 - Paul DeMuth reported that security and video surveillance is currently in the process of a significant upgrade and will provide added security for the IHCC Campus.
- VI. Other Business
 - a. Facilities update 2016 & 2017 (Paul DeMuth)
 - Phase 2 Electrical Infrastructure Upgrade, starting May 2018
 - Science Building New Roof, starting May 2018
 - Boiler Upgrade nearing completion
 - Security & Video Surveillance Project in progress
 - Phase 1 Pavement Rehabilitation complete
 - IHCC Facilities will send out emails to notify campus community if any construction projects will impact students, staff and the general public.

- IHCC Facilities is working with IT to develop an efficient and improved maintenance/repair/operations ticketing system to better serve the campus community.
- b. Safety Training Changes
 - MnSCU is implementing an online safety training program for employees. Training will be required based on classification/position. The implementation date is forthcoming.
 - In 2017, the following in-person training has been conducted; Right to Know, Blood Borne Pathogens, and Run Hide Fight.
- c. Emergency alert system updates (STAR Alert and AlertUs)
- d. Other Safety Issues/Concerns – N/A

Respectfully submitted,
Lynne M. Weierke
IHCC Safety Committee Member
11/14/2017