



Safety Committee Meeting Minutes

Nov 15, 2017 2:00

FA 250

Attendees: Carrie Schneider, Terry Nelson (MAPE), P Jacobson-Schulte, Sandy George, Dave Zelm (Student Rep), A Leko, Paul DeMuth, Wendy Robinson, Angela Burns, Bryce Lindquist (MAPE), Lynda Milne

I. Call to Order

II Old Business

III.

a. Incident Reports

- student playing basketball in class; elbowed in nose.
- student fell off chair, hurt wrist in one of the steeply pitched rooms
- student bee sting on thumb, right outside of Gena's office (Wendy: lots of bugs outside CC248)
- maintenance member: chronic soreness in elbow

b. Student drug and alcohol incidents. 0 reports; 37 for alcohol awareness lunch & learn; 139 for games. This month: drugs lunch & learn

Campus Crime Report

- thefts from unlocked cars

VI. Other business

a. Facilities update from Paul:

- New cameras online; old off one building at a time starting in February. All hallways, commons areas, parking, all public areas. Video only; no audio. Signs will be posted at building doors to notify of video surveillance. There was a faculty request to know location of all cameras. Will not share detailed campus maps. None are in offices.
- Guns: No guns permitted for employees and students, but no prohibition for visitors, etc. Signs will go up soon at IHCC and DCTC.
- Ice season coming.
- Bryce and Paul are updating and posting evacuation maps in every room; they'll include location of eye wash, fire extinguishers, etc. Will also address what to do, where to go in inclement weather. Every maintenance staff will have an assigned building for evacuations. Every building will also have a backup; people who are resident in the building.
- Goal is to have all fire systems updated in each building with microphones



b. Patrick: Survey on safety from Department of Admin. Aggregate average score of 3.82 (1-5 scale).

- 95 respondents
- We were noted as being among the colleges highest #s at 1 or 2.
- Some of the comments were about history of the college and older relationships with safety officers
- 26% of respondents strongly disagree or disagree that they are satisfied with job. We had the highest number of people saying they like it here. 3.82 average
- Purpose was perception of safety on campus
- Many of the data reflect relationships with HR and communication on campus
- Bryce, Paul, and Patrick reviewed survey item by item
- Patrick will share the report with the committee
- Q: Did DCTC score higher? Yes. Are we doing different things there?
- Lynda: Important to identify what aspects of safety people are considering when they answer Qs about perception.

c. Bryce: AD Days Training on Jan 5

- Bloodborne pathogens and right to know; active shooter training. Preceded by safety forum.

d. Chemical Hygiene plan update

- Discussion of complaints re air quality in Library. Vehicle and lawn mower exhaust taken up by air handler. Putting signs up.
- Cleaned duct work in business summer 2017; will do it in Science this summer. Awaiting air quality results from AZ for Business.

e. IT - WPA-2 Security threat addressed by Microsoft patch.

f. Committee meetings will be posted on Invernet. What data should be posted in addition to annual Clery Act report. Decision to start publishing a monthly safety report, and occasional banners on safety alerts, news.

g. Medical concerns on campus need to be addressed. Faculty and staff need to be aware of the process for getting assistance for medical aid. Call 911, or send student to Health Services. Guidance on how to help, where to direct sick employees, students. Sandy urged creation of a simple algorithm so that everybody understands there's no grey area. There are black/white situations.

h. Agreement that Paul will develop a two-sided handout for distribution at AD Days.

_AD days _action: Add student safety to the list of topics in the forum.