

# Workplace Writing

## AWARD

WORKPLACE WRITING CERTIFICATE . . . . . 13 cr

## WORKPLACE WRITING CERTIFICATE (13 CREDITS)

### PURPOSE

This certificate provides opportunities to learn and improve strategies and skills for effective workplace writing.

### WORKPLACE WRITING CERTIFICATE CURRICULUM      13 CREDITS

#### **Required:**

|          |  |   |
|----------|--|---|
| ENG 1108 | Writing and Research Skills . . . . .              | 4 |
| ENG 1118 | Style and Correctness for Writers . . . . .        | 3 |
| ENG 1130 | Writing and Research for the Professions . . . . . | 3 |

#### **Choose one course from:**

|          |   |   |
|----------|---|---|
| ENG 1116 | Writing for the Web . . . . .               | 3 |
| ENG 1145 | Introduction to Technical Writing . . . . . | 3 |

Inver Hills  
Community College  
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2018-2019 CATALOG