

Why should I use my DARS audit?

DARS provides an easy-to-read tool for you to examine progress toward earning your degree. You can use DARS reports and do some “major shopping” by looking at what degrees you may be closest to finishing. It is an excellent tool for planning which courses you need to register for to attain your goals.

What can I do if my DARS audit is incorrect, if I have trouble accessing my DARS audit, or if I receive an error message?

If you feel that DARS is not correctly analyzing your requirements, you should contact the Enrollment Center. Email enrollment@inverhills.edu or call (651) 450-3503.

Why is my approved Course Substitution/Waiver Request not recorded in DARS?

Allow a minimum of 3 weeks from approval date for Course Substitution/Waiver Requests to appear on your DARS audit. If three weeks have passed and you have questions, contact the enrollment center at enrollment@inverhills.edu or (651) 450-3503.

What about transfer coursework from another school?

Transfer-In courses are included for all newly admitted students who entered as regular (not limited) students beginning summer term, 2003 and attended orientation. If you believe that some of your transfer-in courses might satisfy a requirement, contact the enrollment center at enrollment@inverhills.edu or (651) 450-3503. Grades preceded by a “T” indicate transfer course.

Why are my transfer credits and evaluations not recorded in DARS?

Official transcripts are evaluated in a timely manner. If transfer information is not in your DARS report, please first verify that the Enrollment Center at Inver Hills has received an official transcript from previous schools you have attended. Either stop by the Enrollment Center or call (651) 450-3503. Credits you have earned from an institution that is accredited by a body we do not recognize will not show up on your DARS report. If you believe additional transfer credits could be used toward your degree, please print off and complete the Course Substitution/Waiver Request form found online at: <http://www.inverhills.edu/Forms/PDFs/CourseSubstitutionWaiverForm.pdf>.

Do I still need to see an Academic Counselor?

Yes! An academic counselor will use the DARS report in the process of advising you about your program of study and transfer plans. A counselor can answer questions you might have during a one-on-one meeting.

Where on campus can I print a DARS report?

Any labs or student stations that allow internet access can be used. Also, student stations located in the College Center Soft Lounge or the first floor computer lab located in the Library building allow you access to DARS reports.

What catalog requirements must I meet in order to graduate?

Students have four years to complete the graduation requirements published in the catalog under which they initially enrolled or in any subsequent catalog published during their enrollment. For example, students who enter Inver Hills under the 2017-2018 catalog must have coursework required for graduation completed by the end of summer 2022.

How can I change the catalog under which I graduate?

Email enrollment@inverhills.edu, stop by Enrollment Center, or call (651) 450-3503.

I don't understand how to read my audit. Who can I talk to?

An advisor or counselor can help you interpret your audit. For information about scheduling an advising appointment, visit <https://www.inverhills.edu/LearningSupport/CounselingAdvising/index.aspx>.

It is your responsibility to complete all requirements for your degree, whether or not they have been identified on the IHCC DARS report. You are encouraged to review the IHCC catalog and report any inaccuracies found on your DARS report to the Enrollment Center.