

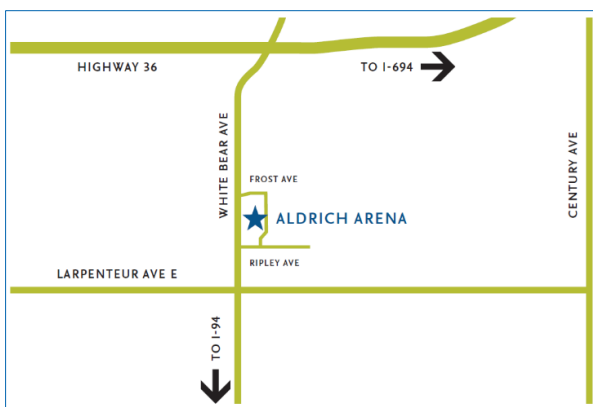
**Congratulations** on reaching this important milestone! Please read this information carefully and thoroughly as it contains important details regarding the 2019 commencement ceremony for both graduates and guests.

## Application for Graduation

If you plan to graduate in fall 2018, spring 2019, or summer 2019, and wish to attend the 2019 commencement ceremony, the deadline to complete your application for graduation is **Friday, March 8<sup>th</sup>, 2019**. You must meet with a counselor or advisor to apply for graduation. Call (651) 450-3508 to make your appointment, or plan to attend Graduation Application Days, which will be held in the counseling and advising center on November 6-7, 2018 and March 4-8, 2019. Counselors and advisors will be available for walk in appointments on these dates to assist with your application for graduation.

## Commencement Ceremony

To honor your achievement, Inver Hills Community College will hold its 2019 commencement ceremony at Aldrich Arena in Maplewood on Thursday, May 16, 2019 at 7:00pm. Aldrich Arena is located at 1850 White Bear Avenue in Maplewood (see map below).



**Graduates attending the commencement ceremony should check in at the west entrance of Aldrich Arena no later than 6:00pm on the**

**evening of Thursday, May 16. Be sure to allow adequate time for travel to Aldrich Arena.** Inver Hills does not hold a commencement rehearsal, so it is important that you arrive on time so that you can receive instructions about the ceremony and find your place in the lineup.

The ceremony will begin promptly at 7:00pm and will last approximately 90 minutes. A reception will be held in your honor on the arena floor immediately following the ceremony.

## Cap and Gown

Graduates will need a cap and gown to participate in the commencement ceremony. Graduates participating in the commencement ceremony will be able to purchase their cap and gown from the bookstore for \$25 beginning April 1, 2019.

If you want to participate in commencement but are unable to cover the cost of cap and gown due to financial hardship, we encourage you to submit the Commencement Regalia Assistance Request form at [www.inverhills.edu/eforms/AssistanceRequest](http://www.inverhills.edu/eforms/AssistanceRequest). Assistance requests will be prioritized based on demonstrated financial need as well as the time of submission. In order to be considered for this fee waiver you must submit your request by April 19, 2019. Regalia assistance decisions will be communicated to all students who apply by April 26. If you have any questions about the Regalia Assistance Request Form, please contact the counseling department at [counseling@inverhills.edu](mailto:counseling@inverhills.edu).

## Veterans and Military Service Members

Inver Hills recognizes graduates who have served or are currently serving in the armed forces. Veteran honor cords are available at no additional cost and can be

picked up beginning April 1 in the Veterans Services office.

### **Honors Medallions**

Honors medallions are given to students who graduate with a grade point average (GPA) of 3.75 or higher while earning at least 20 credits at Inver Hills. Honors medallions may be picked up beginning April 1 in the Enrollment Center.

### **Phi Theta Kappa Members**

Members of Phi Theta Kappa may purchase a PTK stole and tassel in the bookstore beginning April 1.

### **Commencement Guests**

Your family and friends will not need tickets to attend the commencement ceremony. Doors to Aldrich Arena will open at 6:00pm. Encourage your guests to arrive early to ensure the best seat selection. The arena offers bleacher style seating, and guests are welcome to bring seat cushions to ensure their comfort during the ceremony.

### **Special Seating and Accommodations for Commencement**

Graduates and guests who need special accommodations, such as sign language interpreter or wheelchair access, during the ceremony are strongly encouraged to let us know so arrangements can be made. Contact the office of accessibility resources at (651) 450-3884 or [accessibilityresources@inverhills.edu](mailto:accessibilityresources@inverhills.edu) by April 26 to request accommodations.

### **Parking for Commencement**

Aldrich Arena offers free parking in the parking lots adjacent to the arena.

### **Degree Posting and Diplomas**

Your degree will be posted to your transcript within one month following the end of the semester in which you completed your degree requirements. Your diploma will be mailed within 12 weeks following the end of the semester in which you graduated. Graduates who attend the commencement ceremony will receive a padded diploma cover when they cross the stage after their name is announced.

## **Center for Career Development and Community-Based Learning**

Mark your calendar for the annual Backpack to Briefcase event on February 28th from 1-4pm. This is an event geared towards the graduating student who is ready to get into the workforce. Expect to get tips on how to be the best interviewer directly from employers, meet and network with local employers and spruce up your resume and LinkedIn profile. All attendees will receive an Inver Hills portfolio and a free LinkedIn headshot. Register now by emailing [careerdevelopment@inverhills.edu](mailto:careerdevelopment@inverhills.edu) with your Star ID and major.

Are you looking for employment? Use the Center for Career Development and Community-Based Learning (located on the 2nd floor of College Center) for assistance in your job search, creation of resumes and cover letters, mock interviews, and for job leads. Visit [collegecentral.com/inverhills](http://collegecentral.com/inverhills) for information about upcoming events, employers on campus, and job leads. An appointment can be made by emailing [careerdevelopment@inverhills.edu](mailto:careerdevelopment@inverhills.edu) or calling the Center at 651-450-3683.

All graduates will receive a request to complete a Graduate Follow-Up Survey. This survey will be emailed to you and will take less than 3 minutes to complete. The survey requests that you report any employment earned as a result of your degree or if you are continuing your education at another school. The information you provide is essential in providing quality services to other Inver Hills students and the development of your program. Please take the time to complete the survey when you receive it.

### **Questions**

For questions regarding graduation and commencement, please contact the Enrollment Center at (651) 450-3503 or [enrollment@inverhills.edu](mailto:enrollment@inverhills.edu).